

RECREATION, LIBRARIES AND AUTHORITIES COMMITTEE

12-0574R

RESOLUTION AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF, IF OFFERED A \$80,000 MATCHING FUNDS GRANT FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES AND MINNESOTA'S LAKE SUPERIOR COASTAL PROGRAM TO CONSTRUCT A TOILET ADDITION TO LAFAYETTE COMMUNITY CENTER.

CITY PROPOSAL:

RESOLVED, that the proper city officials are authorized to apply for and accept, a matching funds grant from the MnDNR and Minnesota's Lake Superior Coastal Program in the amount of \$80,000.00 and to execute a grant agreement, substantially the same as that on file in the office of the city clerk as Public Document No. _____, for construction of a toilet addition to the Lafayette Community Center. Funds received shall be deposited in fund 205-130-1220-4210-01(Parks Fund, Community Resources, Parks Capital, Pass thru Other Grants - Capital). Matching funds to be issued from fund 205-130-1220-5520(Parks Fund, Community Resources, Parks Capital, Building and Structure).

Approved:



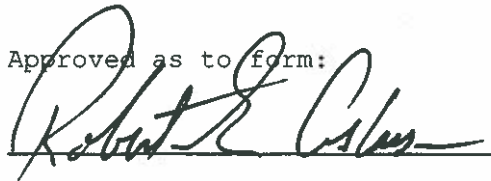
Department Director

Approved for presentation to council:



Chief Administrative Officer

Approved as to form:



Attorney

Approved:



Auditor

STATEMENT OF PURPOSE: This resolution authorizes the application and acceptance by the proper city officials of a matching funds grant from the MnDNR and Minnesota's Lake Superior Coastal Program in the amount of \$80,000 for construction of toilet facilities at Lafayette Park to help eliminate human waste directly into Lake Superior. Lafayette Park is a waterfront park and one of the main access points to the beach of Lake Superior. It is a heavily used recreation area and lacks toilet facilities. Additionally, as a Works Progress Administration (WPA) building, built in the 1930s, efforts will be made to preserve its architectural integrity.

1. Project Title. New Restroom Facility for Beach Users

2. Applicant Organization.

City of Duluth, 411 W First St, Duluth, MN 55802

federal identification number: 41-6005105

state tax identification number: 8021696

DUNS number: 077627883

3. Applicant Organization Type. local unit of government (city)

4. Contact Information.

Primary contact: Kathleen Bergen

Parks and Recreation, City Hall - Ground Floor, 411 W First St, Duluth, MN 55802

(218) 730-4309

no fax

kbergen@duluthmn.gov

Alternate contact: Tari Rayala

Facilities Management, 1532 Michigan St, Duluth, MN 55802

(218) 730-4434

fax number (218) 723-3560

trayala@duluthmn.gov

5. Proposed Grant Request. \$80,000

6. Proposed Amount and Source of Matching Funds.

\$80,000 in cash. Source is the City of Duluth Parks Fund.

7. Project Location.

Lafayette Community Recreation Center (previously known as Lafayette Park Field House)

3026 Minnesota Ave

Duluth, MN 55802

St Louis County

8. Priority Area. Coastal Habitat Protection and Restoration

9. Invasive Species Information. No

Project Narrative (Items 10-19; not to exceed six pages)

10. Project Description.

The City of Duluth proposes to construct a public restroom for beach users at the Lafayette Park beach access area. The restroom will be attached to the Community Recreation Center building on the beach side. This Center is partly a Works Progress Administration (WPA) building, constructed in the 1930's. The public restroom addition will preserve this architectural integrity.

A part of the City of Duluth is a strip of land that is a peninsula, jutting out into Lake Superior. This land mass extends six miles and is geographically known as Minnesota Point. The entire 6 mile coast is a beautiful sand beach. The road on this peninsula is four miles long. The last two miles of the Point are accessed by a "nature trail". The sand beach of this Point is the premier place for water recreation in the Twin Ports area. There are easily many thousands of users of that beach. Three key access points to the beach exist. Only one of those points has restroom facilities and that is at the far end of the road, at Park Point Park.

The only land access to the Point is via a lift bridge. In 2010, the City of Duluth placed state of the art traffic monitoring devices on this bridge. One-way vehicle traffic on to Minnesota Point in 2010 was 1,013,875 vehicles. For the months of June, July, and August, the number is 353,603 or 117,868 per month. A survey conducted a few years ago in coordination with the Duluth Police Department required every vehicle driven on to Minnesota Point to go through a stop point. This was conducted in the months of June, July, and August. Observation revealed each vehicle had between one and four occupants. Extrapolating from that data, it could be estimated that the number of persons, per month, for each of those months, driving on to Minnesota Point, would be approximately 235,736. The vast majority of these were visitors, as the last U.S. Census showed merely 690 housing units on the Point.

At the two mile point, halfway out, is a City park, Lafayette Park. This is a waterfront park and one of the main access points to the beach area of Lake Superior. It is a heavily used recreational resource. There are no restroom facilities for beach users here; consequently, they find two places to relieve themselves: Lake Superior or the sand dune area immediately adjacent to the beach. It is easy to observe people take a trip into the dunes to relieve themselves. Ordinances prohibiting such behavior are routinely ignored, as enforcement is a near impossibility. This activity constitutes not only a public health hazard, but is detrimental to the quality of the Lake water. The City of Duluth derives its drinking water from this Lake.

A public restroom at Lafayette Park would be a significant step in protecting Lake Superior directly and the sensitive beach grass area immediately adjacent to the Lake. It would protect and preserve this recreational resource for users today and for generations to follow. The need for a public restroom has been acknowledged by the community and the City for years. The opportunity to construct the restroom is now available with this grant and the match provided by our new Parks Fund.

11. Statement of Need and Fit.

This project will meet a specific need of preserving and protecting the waters of Lake Superior and the adjacent beach area from human impact. Human waste products pollute the water and can create high bacterial counts and other unsafe conditions for the water. On the land side, physical clean-up of wastes can be problematic and there is the potential for runoff into the Lake if they are not removed. This past summer there were unsafe bacterial counts on our lakeside beaches for the first time in many years. This project will also complement our ongoing efforts to plan for climate adaption. As our summers have gotten warmer and longer, we have seen an increase use of our beaches. We need to provide for future users with a public restroom.

The City of Duluth passed a Parks and Recreation Master Plan in January 2011. One of the strategies listed in the Plan is to “Enhance Planning for Park Point” and the need for a year round restroom is specifically addressed (page 50). The need to “improve access to bathrooms” is identified in Action Step # 32 (page 80). This project is in line with the needs assessment that was done as part of the Plan and the Action Steps that prioritized our vision for the next 10 – 20 years.

12. Project Steps and Timeline.

- 1) The City of Duluth has received a Coastal Program Grant to prepare design and bidding documents for the restroom and utility connections. This will be completed by May 31, 2013.
- 2) The contractor will begin construction of the restroom on/around August 15, 2013.
- 3) City staff will weekly monitor the project via construction progress meetings.
- 4) Construction will be completed by November 15, 2013.
- 5) Building Inspection staff will inspect the construction and issue a “Certificate of Occupancy”.
- 6) City staff will complete the landscaping around the restroom addition to the building.
- 7) Restroom facility will be open to the public Spring of 2014.

13. Results.

Newly constructed public restrooms at Lafayette Community Recreation Center, including exterior landscaping.

14. Anticipated Impact.

This project will greatly help reduce the direct deposit of human waste products into Lake Superior and the indirect introduction of these products due to runoff from rain events. This will impact the cleanliness of the lake water for all users: human, animals, fish, and plants. This should help provide for reduced E-Coli counts when the water is tested by the Minnesota Department of Health. Improved aesthetics will also be an outcome.

15. Final Products.

- As-built drawings
- Building Inspection results
- Photographs of the area before, during and after construction, including required signage

16. Personnel and Organizational Capabilities.

The key staff person assigned to this project will be Tari Rayala, Architect and Facilities Project Manager for the City of Duluth. Tari has worked for the City for 2 years and has 20 years of experience as an architect and has managed projects from a size of \$50,000 to \$11 million for 6 years.

Courtney Petersen, Operations and Budget Analyst for the City of Duluth, will be responsible for tracking all expenses for the project, processing invoices, and completing financial reports. Courtney has worked for the City for 5 years and has 14 years of experience working with finances.

Kathleen Bergen, Parks and Recreation Manager for the City of Duluth, will be responsible for the administrative management of the grant, processing the application, resolution, agreement, and reports, and communicating with the public about the project. Kathy has worked for the City for 29 years and has 36 years of experience managing budgets, projects, administrative work, and networking with a variety of community groups and the public in general.

The City of Duluth has extensive means to manage a grant of this size and scope. There are many expert City staff available to draw on for experience in construction, engineering, project management, purchasing, building inspection, permits (Infiltration and Inflow specialist), Auditor's office, Public Relations, and Facility Management. The City regularly works on building and street projects that cost over \$1 million.

17. Collaboration and Partnerships

Since this project is basically a construction project addition to a City facility, we do not have any partners.

Our project complements all efforts along the coastal zone that provide for public use by preventing contamination of the water and beach areas.

18. Budget.

Categories	MLSCP Grant	Match	Total
Personnel/Salaries			
Include separate line for each individual. List name/title, estimated hours and cost per hour. <i>Do not include the costs of consultants or subcontractors under personnel/salaries.</i>			
Fringe Benefits			
Include separate line for each individual and the cost of his/her fringe benefits			
Equipment			
List type and cost equipment			
Travel			
List travel expenses (e.g., mileage, lodging, airfare, per diem)			
Supplies			
Provide itemized list and cost for each item			
Contract Costs			
State what the contract deliverables and \$ amount			
Other Costs			
Provide details for each item			
Indirect Costs			
Provide negotiated rate and base to which it applies, if applicable.			
Total Project Costs	\$80,000	\$80,000	\$160,000

19. Total Grant Budget by Fiscal Year.

July 1, 2013 – June 30, 2014: the entire \$80,000 of the grant will be expended

July 1, 2014 – June 30, 2015: grant project will be completed before July 1, 2014

Supporting Documentation/Appendix (Items 20-24)

20. Resolution. Include a signed resolution of authorization from your governing board. The resolution must state the person or title of the signatory authority to enter into an agreement with the State of Minnesota. The person named as having signatory authority cannot be the recording officer. A blank resolution is posted on the website at <http://mndnr.gov/waters/lakesuperior/grants-306.html>.

21. Letter(s) of Support. Include letters of support from each project partner and match contributor which specifically identify financial or in-kind contribution amounts. Include letters of support that show community involvement and backing of your project.

22. Attachments. Attach any additional information that may be helpful in reviewing your application.

23. Supplemental Information for Coastal Habitat Protection and Restoration and Public Access and Historic Preservation Projects. Applicants applying for grants under the Coastal Habitat Protection and Restoration and Public Access and Historic Preservation areas must submit the Supplemental Information for Acquisition/Construction (§306A) Projects. This includes:

306A checklist;
Project map;
Site plans;
Title opinion or certification;
State Historic Preservation Office (SHPO) request letter and clearance; and
Completed Natural Heritage Review form.

A template for the Supplemental Information for Acquisition/Construction Projects is available at <http://mndnr.gov/waters/lakesuperior/grants-306.html>.

24. Financial Stability Documentation for Nongovernment Organizations Applying for \$25,000 or More. These organizations must submit one of the following documents (one copy). Acceptable documents include:
IRS form 990 – For organizations with total annual revenue under \$750,000
Certified financial audit – For organizations with total annual revenue of over \$750,000
Internal financial statement – For organizations with annual income under \$25,000 or who have not been in existence long enough to have a completed IRS Form 990